

Welcome to Court _____! Your Court Rep is _____.

Call your Court Rep at ___-___-___ or stop by _____ (address).

Fairlington Arbor New Residents' Letter

Welcome to The Arbor, located in South Fairlington! The Arbor is one of several smaller neighborhoods that make up Fairlington, including The Commons, The Glen, The Green, The Meadows, The Mews, and the larger North Fairlington Villages, which is on the other side of I-395. Each of these designated areas has its own condominium association, management firm, and elected board of directors.

The briefest of histories ... Fairlington was built as a garden apartment complex to house defense workers and their families during World War II. In the 1970s, Fairlington was converted into seven condominium villages. In 1998, the Commonwealth of Virginia added Fairlington to the Virginia Landmarks Register, and the federal government selected Fairlington for the National Register for Historic Places in 1999. To read more of this history, please visit <http://www.fairlington.org>.

Following is a list of highlights of some of the most referenced rules and regs from the condo bylaws.

Trash

Pickup is Monday – Saturday, between 8am – 9am, except federal holidays. Currently, this service is paid for by our condo fees and is not maintained by Arlington County.

1. **Residents should place securely tied trash bags out between 6am – 8am on the day of pickup.** Trash put out the night before is in violation of Arbor bylaws and is subject to fines. Also, such practice is prone to attract possums, foxes, raccoons, crows, and other critters. (*Common-area trash receptacles are not for household trash.*)
2. **Large items** will be picked up on the **1st Saturday of the month.** (*Do not place items out prior.*) Or, you can arrange to have large items taken to the dump, but a fee is associated with this special arrangement to cover the Arlington Dump cost.
3. **Recycling:** Receptacles for mixed glass, plastics (HDPE 1 & 2 only), and cans (aluminum and steel) are put out on **Tuesdays** and collected on Wednesdays. Newspapers (securely tied with string or bagged in paper, no plastic) and corrugated boxes (flattened) may be left beside the receptacles.
4. **Mixed paper** (junk mail, office paper, envelopes, etc.) **catalogs, and magazines** are accepted at the Arlington County Recycling Center, Four Mile Run, at Columbia Pike.

Parking

The Arbor has one off-street assigned parking space for each unit. If you have guests or visitors performing service work, kindly request that they use street parking or have your reserved parking slot available to them. Warn them not to park in numbered spaces, even briefly. Double parking is also prohibited. Visitor spaces are dispersed throughout the community; ask your Court Rep for those allocated spots. This space is for guest (*not resident*) use, and for not more than 24 hours. Please be courteous to park in the center of your parking spot and be aware so as to not ding your neighbor's car door.

Portable On-Demand Storage Units

Should you want temporary use of a storage unit in your parking spot, you must attain a form from the Facilities Manager, which includes a seven-day timeframe for occupation in your spot, a required security deposit, and signed permission from the affected neighbors.

Pets

Arlington County requires that dogs must be on leashes at all times. They must also be cleaned up after. Please be considerate pet owners.

Maintenance

For external maintenance needs, call the Facilities Manager.

Interior/Exterior Alterations

If you desire an interior/exterior alteration, you **MUST** submit a Variance Request for Board approval. Outside alterations include name plates, hanging baskets, bird feeders, painting, shrubbery changes, lighting, windows, satellite dish installation, etc. Do not hang heavy items from patio fences, and all personal items must be kept on the inside of the fences. Any structures on the patio (umbrellas aside), should not protrude above the top of the fence. Interior alterations include any which would change the structure of the unit, such as wall removal, attic renovation, etc. It is best to check with the Facilities Manager before beginning any interior/exterior renovations to ensure compliance with Arbor bylaws on structural changes.

Pool and Tennis Court Access

Pool and tennis court passes are distributed every spring. Your Court Rep will give you a form to fill out; please return it promptly. All residents are required to register their vehicles on this seasonal form, or with the Facilities Manager directly.

Community Communication

A monthly newsletter, *Fairlington Arbor MEMO*, is distributed to all residents, which includes updates from the Board of Directors and Arlington County, the upcoming Board Meeting date, and names and numbers of current Board members. You may also visit <http://www.fairlington.org/arborindex.htm> to view previous monthly newsletters and an archive of past and present Board minutes.

We're so glad you're here! Please let your Court Rep, the Facilities Manager, or a Board Member know if you have any questions, feedback, or concerns, or if you just want to say hello.

Onsite Office Info

Steve Kirkpatrick, Arbor Facilities Manager - 703-671-1575

Arbor Office - 3472 A-1, S. Utah Street

Access through the back entrance, off the pool service road. (Authorized parking on pad by access road is limited to the CFM Manager and the Facilities Manager.)

Hours - Monday – Friday, 7am – 3pm

The Board of Directors holds monthly evening meetings at the Arbor Office. Homeowners and residents are welcome. If you are interested in speaking at the meeting, please notify the Facilities Manager **five days prior** to the meeting date so that your issue is added to the Homeowners Forum portion of the agenda.

Fairlington Historic District - <http://www.fairlington.org>