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3 **Fairlington Green Condominium**
4 **Board of Directors Monthly Meeting**
5 **March 26, 2009**
6 **APPROVED**
7

8 **Members Present:** Corry Schiermeyer Vice President
9 Shawn Whitman Secretary
10 Hunter Moorehead Treasurer
11
12 **Members Absent:** Stacy Knobler President
13 Andrew Coleman Member at Large
14
15 **Others Present:** Justin McGahan Community Manager, Cardinal Management
16 Janet Smith Independent Board Recorder
17
18 **Others Absent:** None
19

20
21 **I. Call to Order: 7:23pm**
22

23 Vice President Corry Schiermeyer called the meeting to order noting the presence of
24 a quorum.
25

26 **II. Community Comments**
27

28 No residents are present.
29

30 **III. Approval of Minutes of Prior Meeting**
31

32 *Hunter Moorehead motioned to accept the minutes of the January 22, 2009 meeting*
33 *as presented. Shawn Whitman seconded. Passed unanimously.*
34

35 **IV. Treasurer's Report**
36

- 37 1. Updated and February financials are as presented.
38 2. Expenses in "Water and Sewer" (account code 71010) are seem higher than they
39 should be, and peak watering and pool season are not here yet.
40 3. Management will contact the County to see if there was a price increase. Mr.
41 Moorehead will contact other nearby associations to see if they have also
42 experienced increases. Management will see if there are leaks or the meters are
43 inaccurate.
44 4. Management will verify how \$95k was derived as the budgeted amount for
45 "Water and Sewer"; specific inquires will be if projections or actual amounts were
46 used as the basis.
47

48 **V. Committee Reports**
49

50 Landscaping/Community Relations – No update at this time.
51

52 Newsletter – No update at this time.
53

1 **VI. Management Report**

2
3 **A. Administrative**

- 4 1. Financials were reviewed.
5 2. Investments in CDs through Morgan Stanley are completed.
6 3. The 2007 audit was approved via email, and copies of the 2007 audit were
7 provided in the packet.
8 4. Vice President Schiermeyer signed the approved audit and tax documents.
9

10 **B. Contracts**

11
12 None.

13
14 **C. Maintenance and Grounds**

- 15
16 1. Decision on the NOVA painting proposal was deferred and Management will
17 obtain additional bids. The Board notes NOVA's 11% increase in price. An
18 email vote will be conducted. Should the contract be awarded to NOVA,
19 they will be reminded to refrain from trampling the shrubbery.
20 2. A tree pruning proposal from The Arborist, Inc., and a revised contract from
21 Bartlett Tree Experts were reviewed. The Board notes the county is responsible
22 for the street oaks. Management was directed to see if Bartlett will lower or
23 match The Arborist proposal. Management will forward the reply to the Board.
24 3. The handrail was installed at 4200.
25 4. Engleking's tracking report was presented for review.
26 5. Follow-up correspondence regarding the HOT lanes was presented for review.
27 6. The Board selected blue and white slat strapping for the pool furniture.
28 7. Pool hours of operation may be changed to the following:

29 Monday – Friday 11am – 8:30pm
30 Saturday 10am – 9pm
31 Sunday 10am – 8:30pm

32 These hours total 31 hours. Management will verify the hours and contract.
33

34 **VII. President's Report**

35
36 None.
37

38 **VIII. New Business/Old Business**

39
40 None.
41

42 **IX. Adjourn: 8:23pm**

43
44 There being no further business to come before the Board, the meeting adjourned at
45 8:22pm.
46
47
48

49 Respectfully submitted,
50

51 *Janet Smith*

52 *March 26, 2009*

1 Janet Smith, Independent Board Recorder
2 Approved By:

Date

3
4
5 _____
6 Shawn Whitman, Secretary

_____ Date