

**Fairlington Green Board of Directors**  
**Meeting Minutes**

**Date:** June 29, 2004 at the Fairlington Community Center, Room 4

**Attending:** George Grant, President  
Jeanne Clarke, Treasurer  
Joan Trelease, Secretary  
Sher Opal, Representing Legum & Norman, Inc. - Property Management Firm  
Homeowners: Mary Arpante, Cari Harlach and Jeanne Nicholson

**Absent:** Pat McDermott, Vice President; Kevin Silard Member at Large

**Meeting Called to Order:** By the Board President at 7:05pm

**Quorum:** Determination of a Quorum made by the Board President

**Homeowner Forum: The meeting was audio taped by M. Arpante, homeowner.**

1. Cari Harlach
  - a) Requested clarification on the relining process. We are in the 2<sup>nd</sup> year of a 5 year contract. Recently, during the relining process, collapsed pipes were found which had to be replaced. The new process for installing cleanouts only requires a 2x2 foot hole be dug, which is much less intrusive than the old process.
2. Jeanne Nicholson
  - a) Requested more than 72-hour notice when exterior painting is being done.
3. Mary Arpante
  - a) Request copies of the vouchers for May and June and the list be itemized. No copies will be given to Ms Arpante until the full amount owed to Legum and Norman is paid.
  - b) The monthly report by the Kindreds has not been available. There no longer is a monthly report by the Kindreds, all correspondence of problems are e-mailed to Sher.
  - c) Questioned why only the agenda is now on the web site. It was explained this is because our contractors were obtaining information on the Green's business, including financial information.
  - d) Requested the minutes for March, April and May. March has been approved and was sent to be posted. April and May minutes need to be approved by the Board.

**Approval of minutes:** The President stated the minutes for April and May will be approved via e-mail by the Board Members.

**President's Report:**

Need to publish a reminder in the newsletter about obtaining coverage for electric lines that go from the home to the meter box from Dominion Power. If a homeowner experiences a "brown out" this is the responsibility of the homeowner and not the Association.

**Treasurer's Report:**

The Association is over budget by \$28,000.00 of which \$14,000.00 is for snow removal. Roof repair will be put off by 1 year to cover the overage in maintenance work. Will remain over budget due to snow.

**Committee Reports:**

1. Landscape
  - a. The Committee met on 6/15/04. A walk about is planned with Peter, Sher and Juan from Somerset.

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- b. The 3 area coordinators will identify areas of erosion that need to be addressed and submit the info to Peter.
  - c. Peter will check with Somerset about any product that could neutralize the dog urine that continues to destroy many grass areas.
  - d. Committee is still waiting to hear from Rebecca Feldberg, Dept of P&R about the area bordering Quaker Lane from 33rdSt to the end of FG near 395.
  - e. Stafford Circle needs to be thinned of excess plantings that could be used else where in the Green.
2. Newsletter: No report

**Old Business:**

1. Mr. Wu continues to store motorcycles in his back yard. A letter has been sent informing him that he will be fined starting 6/19 \$10.00 a day until his yard is cleaned.
2. Letter sent to Mr. Charvez about putting out trash early. He has stopped this practice.
3. There are cracks and weeds growing on the tennis court surface. We do not have the funds to resurface the court this year.
4. The funding for window sealants, as windows are repainted they are resealed.
5. The potholes that are on several road surfaces in the Green will be evaluated by the Board President.
6. Replacement of the carriage lights will be considered for next year's budget.

**New Business:**

1. The amount for concrete repairs is \$13,000.00. The amount for the new technology by Jed Mechanical is \$900.00 per Vac-a-Tee. The item increase is off set by not having to fund grounds repair. By reducing the concrete repairs to \$13,000 leaves us in budget. The Board unanimously approved the reduction in concrete repairs and increase in Jed Contract.
2. Sewer Relining: Emergency repairs have used some of the funds allocated to relining. Accordingly, we may not finish the relining within the 5-year contract. If that is the case, relining costs beyond the 5-year contract will be significantly higher. To save money and complete the relining within the 5-year contract need to consider delaying roof replacement another year and applying these funds to the relining project. Sher will contact Seale Engineering.

**Meeting Adjourned: 9pm.**

**Executive Session:**

**Submitted.** Joan Trelease, Secretary