

**Fairlington Green Condominium
Board of Directors Monthly Meeting
October 14, 2010
Notes Only**

Members Present:	Stacy Knobler Dana Zook	President Secretary
Member Absent:	Corry Schiermeyer Andrew Coleman Hunter Moorehead	Vice President Member at Large Treasurer
Others Present:	Terry McGuire Corinne Kaminski Mary Shea Ron Wishart Sandra Wishart	Community Manager, VP, Cardinal Management Independent Board Recorder Newsletter/Resident Newsletter/Resident Resident

I. Call to Order: 7:45

Stacey Knobler called the meeting to order noting the absence of a quorum.

Management informed everyone that while no decisions may be made as due to the lack of a Board quorum, the meeting may continue with community comments and discussion items. Everyone present agreed to continue.

II. Approval of Minutes of Prior Meeting

The July 8, 2010 and the September 22, 2010 meeting minutes were not approved due to a lack of a quorum. A copy of the draft minutes from Annual Meeting were provided for review and can not be approved until the 2011 Annual Meeting.

III. Management

- **Special Assessment:** The Board has yet to establish a due date for the \$304,600 Special Assessment established in the 2011 budget. Discussion did not take place due to lack of quorum.
- **-Insurance Claim:** Management provided a claim from Traveler's adjuster for the winter claim and will need to measure up to the Engleking expenses to date.
- **-Resident Correspondence:** Management received correspondences from a resident regarding satellite dish installations.
- **-Comcast Renewal:** Management has heard from Comcast again asking that their contract be signed. Management provided a sample language for inclusion.
- **-Pool Management:** Management provided a proposal from Premier Aquatics for 2011 pool management. Approval did not take place due to lack of quorum.
- **-Belfor Restorations:** Management stated that the two units being restored as a result of damage suffered in the August wind storm are underway.

IV. Board Comments

- President Stacey Knobler would like to have a landscaping day October 23rd-24th weekend. Volunteers are needed to beautify the community with new trees, bushes, plants, etc.
- Vice President Dana Zook would like Management to follow up on the Somerset Landscaping proposal that was approved in July.

V. Newsletter

- Mary Shea has provided flyers for the new Green Alerts. The Green Alerts will be an email alert regarding the community such as maintenance, landscaping day, snow removal, etc.

VI. Adjourn: 8:38pm

There being no further business to come before the Board, the meeting concluded at 8:38pm.

Respectfully submitted,

Janet Smith

Janet Smith, Independent Board Recorder

April 8, 2010

Date

Approved By:

Dana Zook, Secretary

Date