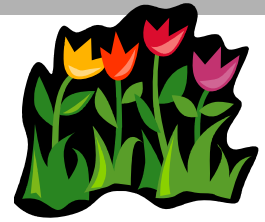


## Highlights

- **Message from the President**
- **Mews Calendar - Board & Other Meetings**
- **Click Here, Dude**
- **Board Minute Highlights**

## Inside

- **Volunteers at Work**
- **Timely Tips/Items of Interest**
- **Contact Information**
- **Flower Bed Waiver Form**



*The Newsletter for  
Fairlington Mews Residents  
Volume 2007 Issue 2  
March/April 2007*

# Mews NEWS



## Message from the President

Dear Mews Owners and Residents,

"If winter comes, can spring be far behind?" *Percy Shelley (1792-1822)*

A week ago, we were awed by the beauty of a wet, heavy snow, but already we can perceive the quickening of life around us as the exhilarating entrance of spring becomes evermore evident!

Years back, living and working in Woods Hole, Massachusetts, the home of many research labs dedicated to observing the mysteries and rhythms of the ocean and its shores, I observed that the daily water temperature, as measured off the dock of the Oceanographic Institute, began to rise about the third week of February. This temperature trend was replicated yearly, despite any apparent attempts of Nature to otherwise persist: two-foot snowfalls or three-foot chunks of ice piled high along the beaches of Vineyard Sound and Buzzards Bay. Spring is here!

Now that Mews' folks are likely to be drawn out of their comfortable abodes, I cannot help but repeat the theoretically simple guidelines that enhance the quality of Mews' community life:

**Trash** - DON'T put it out the night before and remember that BIG stuff goes out only on the first Saturday of the month;

**Dogs** - keep them on a leash at all times when outdoors - AND DON'T let them piddle on our bushes, plantings, or kill our grass, and DO clean up after them;

**Parking** - Most courts have assigned parking spaces - please see that contractors and visitors find proper spaces to park, i.e., other than your neighbor's assigned space;

**Flowerbeds** - Before planting any trees or shrubs in common beds, please submit a waiver form - found on our website - this is a requirement that must be done annually;

**Patios** - Clean 'em up! Trim back the trees and bushes hanging over the fence tops, rake the leaves, winter trash and weed overgrowth if present and properly bag it for trash pick up and remove the ivy and creeper off the fence - patio areas are limited use areas the homeowner is required to maintain; and

**Report any maintenance concerns** - such as missing roof slates and loose gutters (call Steve Navar and report these problems; his office will assign the proper work order for our contracted repair person).

Well, those are all the rants I have for this month! A number of Mews' folks, including those on the Board, have been working hard these past winter months to protect and enhance your Mews' interests. If you have any special concerns or suggestions, please do not hesitate to contact any Board member or the Management Office. Our community is as "good" as we all make it, and, and remember, "It [does] take a village!"

Fern Birtwistle  
703-379-7354

## MEWS CALENDAR

- **March 11, 2:00 AM**  
**Daylight Savings Time Begins**
- **March 27 Board Meeting**  
**(7:00 PM @ 4830 31<sup>st</sup> Street South**  
**Residents are encouraged to attend.)**
- **April 7- Large Item Pickup**
- **April 24 Board Meeting**  
**(7:00 PM @ 4830 31<sup>st</sup> Street South**  
**Residents are encouraged to attend.)**
- **May 5 - Large Item Pickup**

**Due to Community Center closing for renovations, Board Meeting Locations will be announced.**  
**Call Management Agent Steve Navar for locations.**

## Click Here, Dude! Fairlington Web Site Resources

- Mews Handbook  
[www.fairlington.org/mewshand.htm](http://www.fairlington.org/mewshand.htm)
- Board Minutes/Newsletters  
[www.fairlington.org/mewsindex.htm](http://www.fairlington.org/mewsindex.htm)
- Condominium Resources Site  
[www.fairlington.org/condoresourcepage.htm](http://www.fairlington.org/condoresourcepage.htm)
- Emergency Preparedness Page  
[www.fairlington.org/emergencypreparedness.htm](http://www.fairlington.org/emergencypreparedness.htm)



## Board Minutes Highlights

**November 28, 2006**

(Board Minutes on Web Site)

At [www.fairlington.org/mewsindex.htm](http://www.fairlington.org/mewsindex.htm)

The meeting was called to order at 7:00 PM by President Fern Birtwistle at the Abington Elementary School. Board members in attendance were Julia Claypool, Tonya Dodge, and Tami Anderson in addition to manager Steve Navar. Residents attending were Beth Strickland Andrews, Renee Powlette, and James Morris.

Tom Corbin recorded the minutes of the meeting. Minutes of the October board meeting were approved 4-0.

### Homeowners' Forum

- Responding to co-owner's request for compensation for June flood damage, the board said a letter from association's legal counsel explaining no association responsibility for damage would be mailed week of December 4, 2006.
- Resident concerned about harassment at "Tot Lot" and said police had investigated incidents.

### President's Report

Ms. Birtwistle summarized the Board Walk Around of November 18, 2006. She also explained that the association was not responsible for June flood damages and that Jayne Mayne of the Finance Committee would meet with the board in January 2007.

### Treasurer's Report

The board expressed the need for consistency in Engleking's billing practices, accurate job descriptions, and total hours worked and the need for regular, timely reporting of such.

Treasurer Julia Claypool requested invoices be prepared for actual work completed and time spent on those jobs. Currently maintenance work is under budget by three months due to the delay in submitting bills for work completed. Ms. Dodge suggested that once the association is "caught up" with the delayed billing, the board look at the quality of Engleking's work and reconsider the contract.

There were concerns about certain bills:

1. Association membership in Community Association Institute and the inaccuracy of the names listed in the membership renewal.
2. "Iron Mountain" bill – Mr. Navar explained this was the storage facility maintained by Legum and Norman for association records.

### Committee Reports

There were no reports from any committee except the Newsletter Committee which reported that the last newsletter was printed at a cost of \$103.00.

### Old Business

- Satellite dish in Court 12 has been removed.
- Rat traps in the dog exercise area have been marked as poison.
- \$138.00 bill for "pest control" is a monthly association fee.
- Management apparently overlooked the May 31, 2006 deadline for renewal of association reinstatement of corporate status resulting in \$220 in legal fees. Mr. Navar explained that the late filing was due to late receipt of forms from previous board.

### New Business

- Discussion of delinquent condo fees – Ms. Birtwistle suggested raising the delinquent fee for late payment of condo fees for the next fiscal year. Mr. Navar said that severe delinquencies were in the hands of "legal counsel".
- Discussion of unsatisfactory carpet cleaning in apartment buildings. Mr. Navar will conduct a "walk through" of these areas on November 30, 2006 and make a report to the board.
- Discussion of unsatisfactory "touch up" paint job in apartment buildings. Mr. Navar stated that the faulty work would be corrected.
- Proposals for the parking lot work and roof replacement will be available in December.

- Concern about continued problem with gutters not being cleaned in spite of repeated requests. Engleking also needs to inspect, correct, and adjust the screws which secure the downspouts, including those in patio areas. Ms. Anderson suggested that this been done in the “down time” of January and February.
- Ms. Birtwistle expressed frustration as the board’s need to micromanage Legum and Norman’s responsibilities as Mews management company. Mr. Navar explained the differences between a “property manager” and an “on-site manager” and said he is not an on-site manager.
- At 8:30 PM the board voted to go into executive session to discuss (1) management’s responsibilities, and (2) residents’ concerns about “Tot Lot”.

## January 23, 2006

(Board Minutes on Web Site)

At [www.fairlington.org/mewsindex.htm](http://www.fairlington.org/mewsindex.htm))

The meeting was called to order at 7:05 at 4830 31<sup>st</sup> Street South by President Fern Birtwistle. All board members were present in addition to manager Steve Navar. Committee personnel in attendance were David Biette, Lori Olivas, and Tom Corbin.

Mr. Mike O’Connell, Legum and Norman executive, and David Fyffe from Seal Engineering were present in addition to co-owners Gordon Avery and Penny Glass.

Tom Corbin recorded the minutes of the meeting.

November board minutes were approved 5 – 0.

### Homeowners’ Forum

Mr. Avery and Ms. Glass reminded the board of their expressed concern about roof replacement of their units at the annual meeting with no follow up by the board.

### President’s Report

Ms. Birtwistle introduced Mr. O’Connell and Mr. Fyffe. Mr. Fyffe spoke about roof replacement.

- Costs for complete roof replacement run in excess of \$80,000.
- Installation of “gutter guards” is not as efficient as standard gutters with routine gutter clean outs.
- Correct prep work, painting and sealing of wood fascia trim is necessary to protect the woodwork.
- Annual roof inspection and repair needed with a comprehensive roof evaluation needed every five years.
- Use of the same roofing contractor is recommended.

### Approval of Roof Replacement Proposal

The board approved 5 – 0 Seal Engineering’s proposal to plan, solicit bids, and oversee the roof replacement @ 4615 – 4625 S. 36<sup>th</sup> St. (parking lot side) and @4653 – 4639 S. 36<sup>th</sup> Street (front and back) for \$2,500 (design/ consultation fee) and an estimated hourly construction fee of \$2,700.

### Parking Lot Work

Mr. Fyffe also reported on the need for crack repair and parking lot sealing and also questioned the board about its long range plans for total lot replacement in the future.

Manager Navar was directed to solicit bids from competent contractors for lot seal coating and crack filling (at cost per linear foot) and to present proposals at the February meeting. (Board vote 5 – 0)

### Old Business

- Interior “mold” problem reported by co-owner as a result of leak is not the responsibility of the association as repairs were made as requested.
- Ms. Birtwistle reported that there had been no bills from Engleking since August. Ms. Claypool said she had requested bills by the 15<sup>th</sup> of each month. A representative from Engleking will be invited to the February meeting.
- Mr. Navar is to solicit bids to correct the painting in the apartment buildings; board member Tami Anderson will coordinate this project.
- The board will discuss the exterior painting cycle when it meets with the Finance Committee.

### Treasurer’s Report

There is a net surplus of \$22,000 in the building maintenance fund. Again, the tardiness of Engleking’s billing practices is a problem. Ms. Claypool proposed dates for a board meeting with the Finance Committee.

Other financial items of concern:

1. General Operating Fund is \$9,000 less than previous statement. Mr. Navar will check and report on this.
2. Why was there a Dwyer plumbing bill in December? Mr. Navar explained that this was for replacement of “cast iron stack” pipe in an apartment building in Court 12. Mr. Navar was reminded that a pipe within the walls of a building is the responsibility of the tenants sharing the pipe and is not an association responsibility.
3. What caused a locksmith bill? Mr. Navar said that tenants had been “locked out” of an apartment building.
4. Approval (5 – 0) of payment of \$3,494 to World Pool (pool management company).

## Committee Reports

- Mr. Biette (Recreation) recommended the association contract with World Pool for the 2007 season and requested contract wording for more strict management of lifeguards. Environmental Enhancements will present proposal to remove wood chips from “tot lot” and replace.
- Ms. Olivas (Landscape) presented a written report of landscape activities. She requested \$1,500 to be paid to Community Landscape of Del Ray for work in Ct. 13. Approved 5 – 0. Ms. Olivas questioned whether Mews volunteers were covered by association insurance when engaged in committee activities. The response was “yes”. She also requested the elevation of sewer clean out valves with correct soil replacement.
- Mr. Corbin (Newsletter) reported the January/ February newsletter cost \$103.

## Closing Discussion

1. Ms. Birtwistle indicated there was no long term contract with Legum and Norman but only a month to month contract. Mr. O’Connell of L & N recommended the board negotiate and sign an extended contract.
2. Ms. Birtwistle indicated the need for a review of association insurance coverage.
3. Ms. Birtwistle and Mr. Navar will “walk” the property monthly.
4. Mr. Navar will staple the monthly management report rather than incur the expense of a bound copy.
5. Mr. Navar indicated it was management’s responsibility to inspect the quality of contractor’s work. Mr. O’Connell of L & N indicated that turn around time for a phone work order request should be 12 hours with a 24 hour turn around time for an email work order request.
6. Adjournment at 9:00 PM

## March Treasurer’s Report

(Contributed by Board Treasurer Julia Claypool)

Condominium fees are due on the first of each month. If payment is not received by the fifth of the month, a \$3.00 late fee is assessed. The Board realized this year that Legum and Norman, our management agent, charges the Mews \$9.00 to process the late fee, so the Association is losing \$6.00 for every late fee.

The board is considering a change to the late fee policy that will increase the amount of the fee to at least cover the Legum and Norman charges. Another change under consideration is to extend the amount of time given each month before the late fee is assessed. These changes must coincide

with printing the new payment coupons, so they cannot take place until the Association votes for the 2008 budget at the annual meeting this coming summer. If you have any opinions about possible changes to the late fee policy, please contact the board.

The Finance Committee will be drafting the 2008 budget in the next months. Residents are encouraged to become involved in this process. If you would like to participate on the Finance Committee’s work, please contact Julia Claypool for more information at 703 931-9161.



## Volunteers At Work Landscape Committee Lori Olivas, Chair

Our ground maintenance contractor will soon begin spring cleanup and other ground maintenance tasks; tree and shrub fertilization will be applied during March and April, and trees and shrubs will be pruned. Beds not marked with a reflector will be edged and mulched.

Shrub rejuvenation is scheduled for late March. Some shrubs will look unsightly at first, but don’t get discouraged; they will generate growth during their first season.

The cold winter weather has put a bit of a damper on the Landscape Committee’s activity. So, if you have not submitted your request for springs planting you still have time. Please submit your request to Lori Olivas at 4666-A S. 36<sup>th</sup> St. by March 15.

Spring means residents become excited about gardening. Residents are encouraged to plant annuals and perennials in their in existing beds adjacent to their units to help beautify the community. Remember, however, that you must agree to maintain your own beds, complete a waiver form, and install a red reflector. If not properly maintained, beds are subject to removal. You can keep your bed groomed and watered by inspecting it frequently.

Reflectors, indicating that residents do their own maintenance, must be prominently displayed in the beds to avoid confusion. The flower bed waiver must be submitted annually and be on file by April 1. Please submit your form, which is included with this issue, to Lori Olivas at 4666-A S. 36<sup>th</sup> St.

When considering plant selection, keep in mind their appropriateness. For example, although beautiful, roses become overgrown and unsightly if not properly maintained. More-

over, it is difficult for the ground crew to work around them. They are also labor intensive and subject to disease.

Plant placement is important. Improper plant location can lead to overcrowding. If planted too close to the units, building foundations may be compromised. Such problems can lead to increased future maintenance costs for plant removal and replacement. Preventing landscape problems now costs less than solving problems later. Much of our current maintenance cost is for plant removal and rejuvenation.

Residents are reminded that prior to planting any tree or shrub in the common areas around a residence, a variance must be obtained from the Mews Board of Directors. Please submit your request to the Landscape Committee. Planting annuals and perennials does not require prior approval.

Would you like your community to look clean and attractive? Fairlington does not have an on-site ground maintenance crew to always keep our grounds clean and orderly. We can help keep our grounds looking their best by picking up trash that has been scattered by wind or squirrels and eluded our trash collector or inadvertently dropped by visitors. When you see a bit of debris, you might pick it up and dispose of it. There are receptacles located throughout our community. Working together we can keep our community looking its best.

All residents are encouraged to become involved with the work of this committee. **Contact** Lori Olivias, 703-379-4927 for date and committee meeting location.



## Timely Tips

From Steve Navar  
Management Agent  
Representative

### Mews Board of Directors – Terms of Office

The annual meeting of the Mews Council of Co-owners is scheduled for June 26, 2007 at 7:00 PM at a location to be determined. Look for the location on the community bulletin board, Mews website, next newsletter, and in the mailing you will receive before the annual meeting.

As the community approaches the annual meeting, it is important for owners to be aware of the office terms of the current board.

Julia Claypool and Tami Anderson have served one year of three year terms to end June, 2009. Board members Tonya Dodge (filling out Ben Marglin's term) and Fern Birtwistle have one remaining year in their terms of office, ending June,

2008. Board member Seth Low's term of office ends June, 2007.

### Parking in the Mews

Mews residents have reported an increase in vehicles parking in assigned spaces without permission.



All courts, except Court 8, have assigned parking with one space per unit. Violators are subject to towing at their own expense. Please advise **contractors and guests** that they are only to park their vehicles in your assigned space with your permission and are not to park in any other assigned space.

## ITEMS OF INTEREST

### Daylight Savings Time Begins

Recent Congressional action changed the beginning and ending times for Daylight Savings Time effective in 2007. Remember to "spring forward" an hour at 2:00 AM on March 11. Daylight Savings Time will run now until the end of November rather than end in October.

### U.S. Postal Service Delivery

With the duplication of house numbers on 34<sup>th</sup>, 35<sup>th</sup>, and 36<sup>th</sup> Streets in Fairlington, mail is frequently delivered to the wrong resident.

When this occurs, please put a note on the mis-delivered mail indicating the mistake and place it in your mail slot for next day pick up and correct delivery. If the problem persists, contact Shirlington Annex Post Office manager, Laverne Jackson, at 703-979-2106.

Important pieces of mail are being misdirected and are not being received by the intended recipient. In this time of "identity theft", it is very important to see that statements, bills, etc. reach the intended party.

### Garbage Disposal Maintenance

Grease is the main cause of pipe clogging in connection with your disposal. To avoid this, run plenty of cold water when using the disposal. Hot water causes material to stick to pipes, eventually causing clogging. Some experts advise running cold water for several seconds before using the disposal and for a minute after stopping use.

“Feed” the disposal slowly. Do not place metal, glass or chemical drain cleaners in it.

Some disposal owners say that periodically flushing the disposal with a baking soda solution helps clean and deodorize them. Small pieces of citrus rind also help eliminate odors. (Gene Austin, Washington Post, F4, 20 January 2007)

## Lower Level Drains

If you have a slight sewer gas odor in your lower level, you may have a dry drain. The water inside the plumbing line trap has evaporated, allowing sewer gas to back up into the unit. Often this happens when plumbing lines are not used over a period of time.

Pour a quart or more of water (or bleach and water solution) into the unused drain every month to keep water in the trap.

Basement shower drains, bathroom drain, and the hot water heater drain may be overlooked causing the dry condition.

## Improving Mews Communication

(Contributed by Board Member Tonya Dodge)

Since joining the Mews Board, I have been working on a plan to help improve communication among board members, court representatives and Mews residents. I am working with fellow board members and residents on developing a welcome packet for new Mews residents. The packet will contain the Mews Handbook (1999) and quick reference guide to assist new residents in their move to the Mews. The packet is nearly complete, and we are now deciding the best way to distribute it to new residents. It is my goal to have a distribution plan in place before summer.

Court representatives are a critical resource for improving communication between Mews residents and the Board. Court Representatives typically hold a wealth of information about living in the Mews, Mews policies and living in Fairlington in general. In addition, the Court Representatives can inform the Board members about the needs of his or her court (e.g., tree limb pruning, maintenance needs, etc.). In the coming months I will be collaborating with Court Representatives to help create a method for more direct contact between Court Representatives and Board Members.

Improving communication among Board Members, Court Representatives and Mews residents will contribute to the quality of Mews management. I am happy to have the opportunity to work on this project!

## Virginia House/Garden Week Events

As we celebrate the 400<sup>th</sup> Anniversary of the founding of Jamestown, Virginia (1607 – 2007), consider touring some of Virginia’s historic homes and gardens during Virginia Historic Garden Week, April 21 – 28, 2007. This annual event offers a look behind the doors and fences of famous and often times historic homes not usually open to the public.

Some local tours which are always exceptional include: Alexandria (April 21), Leesburg (April 22, 23), Fairfax (April 24), and Warrenton (April 25, 26). Other state wide tours may be found at <http://www.vagardenweek.org>.

## Important Association Insurance Information

The Board of Directors has elected to continue the association’s Master Property and Casualty Insurance Program with Insurance Designers Incorporated. The policy is underwritten by Harford Mutual Insurance Company. As co-owners you should be aware that the Master Insurance Program does not satisfy all of your insurance needs.

**Master Policy Coverage & Personal Insurance Responsibilities:** Building coverage under the Master Policy is written on a single entity basis. The Master Policy does not cover any individual unit improvements, betterments, additions or alterations made subsequent to conveyance from the developer. For example, if kitchen appliances or bathroom fixtures have been upgraded, the Master Policy does not cover the improvements and betterments. If wallpaper has been installed or a new wall constructed, these additions and alterations are not covered by the Master Policy. In addition to improvements, betterments, additions and alteration, the Master Policy does not provide coverage for your personal property or additional living expenses.

Building coverage under the Master Policy is subject to a \$2,500 deductible per occurrence. Accordingly, the Master Policy will cover claims only when the damage caused by one occurrence exceeds \$2,500.

Coverage is provided under the Master Policy to protect unit owners against liability arising out of membership in the association. For example, if someone slips and falls on the common elements, the Master Policy will indemnify and defend all unit owners against a liability claim for bodily injury that might result. However, if anyone slips and falls or otherwise sustains bodily injury within an individual unit, the Master Policy liability coverage does not apply. Should you inadver-

tently leave the water running in your sink allowing water to overflow, the Master Policy will not protect you against a claim from the neighboring resident whose unit is flooded as a result.

**Resident Owners** should purchase an individual homeowners policy (HO-6) which can provide coverage for your personal property, improvements, betterments, alterations, additional living expenses and personal liability. Coverage can be arranged under some HO-6 policies to pay for damages to your unit over your personal policy deductible, usually \$250 to \$500, up to the \$2,500 Master Policy deductible.

**Renters** should purchase an HO-4 policy to provide coverage for personal property, additional living expenses, and personal liability.

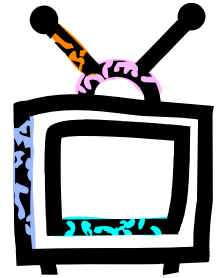
**Non Resident Owners** may not need coverage for personal property or additional living expenses; however they do have all the other insurable exposures of a resident owner. All claims should be reported to your management office.

(This information was provided by Manager Steve Navar from Mary Jo Curtis of Insurance Designers Incorporated. Should you have further questions, contact management or Mary Jo Curtis at [mj@insdes.com](mailto:mj@insdes.com) or call 703-330-6953.)

## Just For Fun!

Can you identify the TV show or character responsible for each of the quotes below? Be careful, you might “date” yourself!

1. “The Tribe has spoken...”
2. “Tell me what you don’t like about yourself...”
3. “D’oh!”
4. “How you doin’...?”
5. “Space...the final frontier...”
6. “Well, isn’t that special?”
7. “Say goodnight, Gracie...”
8. “It keeps going and going...”
9. “And that’s the way it is...”
10. “We’ve got a really big show!”



(Answers: Jeff Probst, “Survivor”; Dr. McNamara and Dr. Troy “Nip/ Tuck”; Homer Simpson; Joey Tribbiani “Friends”; Capt. Kirk, “Star Trek”; Dana Carvey as the Church Lady on SNL; George Burns; Energizer Battery ad; Walter Cronkite; Ed Sullivan) Source – The Associated Press

## MewsNEWS

This newsletter is published bimonthly by the Fairlington Mews Bard of Directors for owners and residents in Fairlington Mews. Suggested articles, comments, or items of interest from residents are always welcome. Please send to: [tormcor@aol.com](mailto:tormcor@aol.com)

**Editors:** Tom Corbin/Ron Patterson, 4624 S. 34<sup>th</sup> Street, Phone: (703) 931-0687

**Subscribe to the MewsNEWS** - send us your email address at [mewsnewsletter@aol.com](mailto:mewsnewsletter@aol.com) - newsletter in Word or PDF format sent as attachment to email

**Fairlington Web Site:** [www.fairlington.org/mewsindex.htm](http://www.fairlington.org/mewsindex.htm) **Webmaster:** Ron Patterson, **Phone:** (703) 931-0687



**Meeting Calendar**

**Board of Directors** Board Meetings are scheduled for March 27, April 24, 2007 @ 7:00 pm.  
Contact Board Members or Management Agent (Steve Navar at 703 848-4316) for meeting locations.

|                                | <u>Liaison</u>  | <u>Address</u>          | <u>Phone</u>   |
|--------------------------------|-----------------|-------------------------|----------------|
| <b>Board of Directors</b>      |                 |                         |                |
| President                      | Fern Birtwistle | 4678B S. 36th Street    | (703) 379-7354 |
| Vice President                 | Seth Low        | 4644 S. 34th Street     | (703) 379-0155 |
| 2 <sup>nd</sup> Vice President | Tonya Dodge     | 4666 B-2 S. 34th Street | (703) 671-7530 |
| Treasurer                      | Julie Claypool  | 4669 A S. 36th St       | (703) 931-9161 |
| Secretary                      | Tami Anderson   | 4625 B S. 36th St.      | (703) 820-5665 |

**Committee Chairs**

|                |                          |                     |                |
|----------------|--------------------------|---------------------|----------------|
| Landscape      | Lori Olivas              | 4666 S. 36th Street | (703) 379-4927 |
| Recreation     | Ann Timmons              | 4638 S. 34th Street | (703) 820-9589 |
|                | Joanne Herman            | 4603 S. 36th Street | (703) 931-5867 |
| Newsletter     | Tom Corbin/Ron Patterson | 4624 S. 34th Street | (703) 931-0687 |
| Carriage Lamps | Janice & Larry Peters    | 4605 S. 36th Street | (703) 578-4992 |

**Court Representatives**

|                            |                        |                          |                |
|----------------------------|------------------------|--------------------------|----------------|
| 1. 3600-3616 S. Wakefield  | Tom Roberts            | 3616 S. Wakefield Street | (703) 820-1992 |
| 2. 4606-4630 S. 36th       | Ben Marglin            | 4608 S. 36th Street      | (703) 671-7281 |
| 3. 4632-4636 S. 36th       | Shannon Blair          | 4632B S. 36th Street     | (703) 931-5538 |
| 4. 4638-4654 S. 36th       | Myrta & Ricardo Alonzo | 4646B S. 36th Street     | (703) 824-0631 |
| 5. 4656-4674 S. 36th       | Renee Powlette         | 4670B 36th Street        | (703) 671-2774 |
| 6. 4676-4698 S. 36th       | Fern Birtwistle        | 4678B S. 36th Street     | (703) 379-7354 |
| 7. 4667-4671 S. 36th       | Gordon Whyte           | 4667A S. 36th Street     | (703) 578-4564 |
| 8. 4664-4686 S. 34th       | Gretchen Martin        | 680 S. 34th Street       | (703) 933-1368 |
| 9. 4624-4658 S. 34th       | David Biette           | 4639 S. 34th Street      | (703) 820-9589 |
| 10. 4600-4618 S. 34th      | Frances Kerns          | 4602 S. 34th Street      | (703) 671-0921 |
| 11. 3408-3458 S. Wakefield | Amy Blauman            | 3450 S. Wakefield Street | (703) 671-6671 |
| 12. 3500-3544 S. Wakefield | Victoria Lipnik        | 3512 S. Wakefield Street | (703) 379-7160 |
| 13. 4601-4611 S. 36th      | Joanne Herman          | 4603B S. 36th Street     | (703) 931-5867 |
| 14. 4615-4637 S. 36th      | Craig Wagner           | 4631 S. 36th Street      | (703) 931-7549 |
| 15. 4641-4665 S. 36th      | Gordon Avery           | 4655 S. 36th Street      | (703) 820-3134 |

**Additional Important Numbers**

|                         |  |                                  |
|-------------------------|--|----------------------------------|
| Sewer Back-up           | Dwyer Plumbing   | (703) 922-8220                   |
| Trash Collection        | Jeffrey's Trash  | (703) 591-9550                   |
| Large Articles of Trash | Put out at CURBSIDE on the 1st Saturday of the month or call Jeffrey's Trash for pick-up at your expense   | (703) 591-9550                   |
| Management Agent        | Legum & Norman<br>4401 Ford Avenue, Suite 1200, Alexandria, VA 22302<br>Steve Navar <a href="mailto:snavar@legumnorman.com">snavar@legumnorman.com</a> | (703) 600-6000<br>(703) 848-4316 |
|                         | Swimming Pool  | (703) 379-POOL                   |

**Maintenance Work Orders** Kristie Yoder, Assistant [kyoder@legumnorman.com](mailto:kyoder@legumnorman.com) (703) 848-4332  
Preferred Method to Track Work Orders: email [kyoder@legumnorman.com](mailto:kyoder@legumnorman.com)

**24 Hour Maintenance Call-In**

**Legum & Norman (703) 848-4369**

**EMERGENCY NUMBER (703) 600-6000 FAIRLINGTON MEWS**

**2007**  
**FLOWER BED WAIVER FORM**

Those residents who wish to plant annuals and perennials in the mulched beds adjacent to their units should complete this form and return to the person indicated at the bottom. This form needs to be completed annually.

Completing this form indicates that you will maintain the flower bed according to the instructions listed on page 17 of the Mews Handbook.

In addition to the general rules indicated on page 17, please adhere to the additional guidelines given below.

**The responsible party**

- *Will plant only annuals or perennials. No vegetables are permitted outside the fenced patio area. Planting any other item requires prior approval.*
- *Will deadhead (remove spent flowers), weed, and water the flower bed regularly.*
- *Will not install any invasive plants including by not limited to English Ivy.*
- *Will mulch with shredded hard wood mulch. This will not include woodchips, pine mulch, cypress mulch, or colored mulch.*
- *Will install a red reflector in the flower bed.*
- *Understands that the Board of Directors reserves the right to remove improperly maintained beds.*

**PLEASE PRINT**

Name of Resident(s): \_\_\_\_\_ Co-owner/ Tenant

Address: \_\_\_\_\_ Court # \_\_\_\_\_

Phone Number: \_\_\_\_\_

I/ we agree to follow the regulations as described above.

\_\_\_\_\_  
Signature

*Please return to  
Lori Olivas  
4666 36th St. South  
Arlington, VA 22206*